



## ASHRAE Hong Kong Chapter

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### Technical Working Group - HVACR Operation & Maintenance (TWG-O&M)

16 August 2006

#### Invitation to the First TWG-O&M Meeting

Dear invitee,

The Technical Working Group – HVACR Operation & Maintenance (TWG-O&M) of ASHRAE Hong Kong Chapter was established in 2005 to conglomerate stakeholders including building owners, designers, installers, maintainers, academics and relevant professionals to exchange ideas and information about operation and maintenance of HVACR systems (see enclosure for details). The first meeting of TWG-O&M has been scheduled as follows:

Date: 5 September 2006  
Time: 7:00pm - 8:30pm  
Venue: Room FJ704, PolyU, Hung Hom, Kowloon

This meeting serves to gather views and opinions from participants who, through their work or research experience, have identified some interesting or challenging issues that warrant study by TWG-O&M. Such issues may arise from the following areas:

- Statutory requirements on O&M work
- Health and safety practices for O&M work
- Measurement of and implementation of measures for enhancing energy efficiency
- Advanced O&M technology and techniques for enhancing system performance
- O&M economics
- Best management practices for in-house and outsourced O&M works

The suggested issues will be prioritised for study through discussions in the meeting. Participants may then indicate their willingness and roles in joining the studies in which he/she is interested. The extent of involvement in the studies, which is free and open, rests with the choice of the participants.

Attendance to the meeting is free-of-charge and enrolments are limited to 20 on a first-come-first-served basis. Interested participants (including non-ASHRAE members) please send an email registration with contact details (affiliated organisation, telephone number, fax number and email address) to Dr. Joseph Lai via [bejlai@polyu.edu.hk](mailto:bejlai@polyu.edu.hk). Successful registration will be notified by a return email.

Looking forward to meeting with you soon.

Encl.