

ASHRAE Hong Kong Chapter

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ASHRAE Hong Kong Chapter The 22nd Annual General Meeting

25 April 2006

NOTICE is hereby given that the 22nd Annual General Meeting (AGM) of ASHRAE Hong Kong Chapter will be held at the following time and venue.

Date & Time: 25 May 2006 (Thu), 6:30 pm (reception starts at 6:00 pm)

Venue: General Purpose Hall. B/F, Chinese Methodist Church, 36 Hennessy Road, Wanchai,

Hong Kong

Agenda for the AGM

1. To read and confirm the Minutes of the 21st Annual General Meeting (12 May 2005).

- 2. To receive and consider the President's Report for 2005-2006.
- 3. To receive and consider the Treasurer's Report for 2005-2006.
- 4. To elect the officers and members of the Board of Governors for the year 2006/2007.
- 5. The incoming President, Dr. Sam C. M. Hui, to deliver his speech.
- 6. Any other business.
- 7. Adjournment.

By order of the Board of Governors

Ms. Eagle Me Secreta (2005-2006)

ASHFAE Hong Kong Chapter

Enclosure:

- Minutes of the 21st Annual General Meeting (12 May 2005)
 - o President's Report 2004-2005 by Mr. Tim Cheng
 - o Report by the Treasurer 2004-2005 (Mr. Rocks Li)
 - o Incoming President Speech (Mr. T. K. Chan) on 12 May 2005
- Finance Report 2004-2005
 - o Audited financial statements by certified public accountant